



GOVERNMENT OF ASSAM
OFFICE OF THE DEPUTY COMMISSIONER::KARIMGANJ

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Action Plan in respect of census operation, 2011.

Following work has already done for Census 2011:

1.Appointment of District Census officer:

i).As per Govt. guidelines the following officers are designated as mentioned below:

Sl. No.	Name of Officer	Designated by Govt. for Census, 2011
I	Deputy Commissioner, Karimganj	Principal Census Officer, Karimganj District.
II	All Addl. Deputy Commissioner, Karimganj	District Census Officer.
III	All Circle Officers	Charge Officer of their respective Revenue Circle.
IV	Deputy Director of Economics & Statistics / Statistical Officer	Additional charge Officer.

ii). Following officers are also designated by Deputy Commissioner & Principal Census Officer as Addl. Charge Officers, Census Operation 2011.

I	All BDOs of Karimganj District :-	Additional Charge Officer of their respective jurisdiction.
ii	Sub-Registrar, Bhanga	Addl. Charge Officers of Badarpur Urban Area including Railway town area.
III	Deputy Director, Town & Country Planning, Karimganj	Addl. Charge Officer of Karimganj Urban Area including Railway Town area.

iii).The following officers are entrusted to look after the work of below mentioned areas for Census, 2011.

I	Shri A.N.B. Singh, ACS, ADC & District Census Officer, Karimganj :-	Karimganj & Badarpur urban Areas including Railway town areas and Rural Areas of Karimganj Circle.
II	Shri H. K. Nath, ACS, ADC & District Census Officer, Karimganj :-	Nilambazar Circle Area.
III	Shri T.K. Roy, ACS, Project Director, DRDA & District Census Officer, Karimganj :-	Patharkandi Circle Area.
IV	Shri A. Dey, ACS, ADC & District Census Officer, Karimganj :-	R.K. Nagar Circle Area.
V	Shri M. K. Das, ACS, ADC & District Census Officer, Karimganj :-	Badarpur Circle Area.

I.	Shri G. Das, ACS, Circle Officer, Karimganj & Charge Officer :-	Karimganj Circle Area excluding Karimganj urban area and railway town area.
II.	Deputy Director, town & Country Planning, Karimganj & Addl. Charge Officer:-	Karimganj urban area including railway town area.
III.	Shri N. K. Deb Nath, ACS, Circle Officer, Badarpur & Charge Officer.	Badarpur Circle Area excluding Badarpur Urban area and Railway town area.
IV.	Shri R.K. Barbhuiya, Sub-Registrar, Bhanga & Addl. Charge Officer:-	Badarpur urban area including railway town area.
V.	Shri D. Deb, ACS, Circle officer, Nilambazar & Charge Officer.	Nilambazar Circle Area.
VI.	Shri D. Deb, ACS, Circle officer i/c, Patharkandi & Charge Officer:-	Patharkandi Circle Area.
VII.	Shri A. Roy, ACS, Circle Officer, R.K. Nagar & Charge Officer:-	R.K.Nagar Circle Area.
VIII.	All BDOs of Karimganj district :-	Addl. Charge Officer of their respective Block Area.

IV. Shri A. Dey, ACS, ADC, Karimganj has been appointed as District Census Officer, Karimganj. As per direction, Shri A. Dey, DCO Karimganj was attended a one day all India Conference on 4th March 2010 at 10.00 AM in New Delhi.

2. Appointment of Master Trainers & Training: As per instruction 54 (fifty four) no of lecturer/teachers have been appointed by the respective Charge Officers. They have been trained by the State level resource person Shri S. Mukerjee and alliance from 06.03.2010 to 08.03.2010 at 11.00 AM onwards daily in presence of Shri A. Dey, ADC & District Census Officer, Karimganj. All the Circle officers & Charge officers and staff of respective offices also trained by the State level resource person Shri S. Mukerjee and alliance and Shri A. Dey, DCO Karimganj on 08.03.2010 at 4.00 PM onwards.

Following works to be done:

3. Preparation of Charge Register & creation of enumeration Block: On receipt of the Charge Register five bundles (Packed), 5 (five) Circle Maps and District Maps from the DCO Assam, already handed over to the respective Charge Officers as mentioned the name of Revenue Circle on the bundles for preparation of Charge Register. The list of villages, estimated population, Village Code no etc. has also been handed over to the respective Charge Officers for creation of enumeration block /preparation of lay out map as well as issue of appointment of Enumerators/Supervisors of their respective Charge. List of booth level officers also handed over to the respective charge officers. (Action by the Circle Officers & Charge Officers).

4. Appointment of Enumerators/Supervisors: On receipt of appointment letters of Enumerators/Supervisors from the DCO Assam, (blank) required appointment letters of Enumerators/Supervisors have been handed over to the respective Charge officers

The list of employees for appointment of Enumerators/Supervisors have been collected from the concerned Department of the District and handed over to all Circle Officers & Charge officers and requested them to issue appointment letters to the Enumerators/Supervisors. (The staff of education department directed to render necessary help at the time preparation of appointment letters) (Action by the Circle Officers & Charge Officers within 25.03.2010 without fail).

5).Training of Charge Officers: Meeting/Training of Charge officers in connection with house listing and house numbering and preparation of national population register scheduled to be held on 13.03.2010 at 11.00 AM in the conference Hall of Circuit House, Cachar, Silchar. (Informed all Charge Officers Addl. Charge Officers accordingly).(Action by Director of Census operations Assam & Charge officers).

6).Training of Enumerators/Supervisors : Instruction already issued to all Charge Officers that the creation of enumeration Block, issue of appointment letters including filling up of relevant portion of the Charge Register and organize 2(two) rounds of training programme shall be completed within 25.03.2010 positively.(Action by Master trainers/Charge officers).

7). House listing /housing census and preparation of National Population Register:As per guideline, 1st phase of House listing /housing census and preparation of National Population Register will be started on and from 1st April 2010 and to be completed by 15th May 2010 .(Action by Charge Officers level)

8).Public awareness campaign: All Charge officers are being directed to make public awareness campaign etc. to their respective charge of census 2011 .In this respect DCO Assam sanctioned an amount of Rs.5,000.00 (Rupees five thousand)only which is yet to be received.(Action by Charge Officers)

For documenting .the publicity efforts a suitable team to be constituted under the leadership of ADC i/c Census Cell, DIPRO and other officials to collect the news items/articles published in news papers related this district or the audio visuals shown in Radio/TV etc. (Action by DCO Karimganj & DIPRO & others).

9).Constitute of District Monitoring Committee: A district level monitoring committee to be constituted with the Chairmanship of Deputy Commissioner, Karimganj to regularly monitor the various aspects going on the field during the operation. (Action by Deputy Commissioner).

(Dr. M. Angamuthu, IAS)
Deputy Commissioner:: Karimganj.
& Principal Census Officer, Karimganj.

Memo No.KCN.4/2010/

Dated,Karimganj the 11th March,2010.

Copy to:-

- 1).Director of Census Operations, Assam Guwahati for favour of information.(Fax No.0361-2526954).
- 2).All Addl.Deputy Commissioners of Karimganj District for information.
- 3).All Charge Officers/Addl.Charge Officers concerned for information and necessary action.

(Dr. M. Angamuthu, IAS)
Deputy Commissioner:: Karimganj.
& Principal Census Officer, Karimganj.